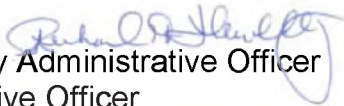


**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: May 7, 2020

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer  
Office of the City Administrative Officer 

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, MAY 1, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was transferred under Mayoral authority from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million.

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs. The transfer was approved under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program. The total appropriation is now \$145.0 million.

The chart below (continued on the next page) provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending May 1, 2020.

Requesting Department	Purpose	Approval Date	Amount
General Services	Testing kits for the week of April 27, 2020	4/30/20	\$ 6,189,000

General Services	Diesel and propane for mobile trailers serving as homeless shelters	5/1/20	\$ 303,670
	Hand-washing stations and portable toilets	5/1/20	\$ 110,400
	Thermometers	5/1/20	\$ 149,000
	Testing kits for the week of May 4, 2020	5/1/20	\$ 7,926,000
Information Technology Agency	Programming services for the Senior Meals Program application	4/27/20	\$ 26,659
Recreation and Parks (RAP)	Custodial services for mobile homeless shelter trailers on RAP sites	4/30/20	\$ 870,375
	Maintenance, supplies, and staffing costs for homeless shelters	4/30/20	\$ 2,716,183
<b>Amount Approved (Week Ending May 1, 2020)</b>			<b>\$ 18,291,287</b>
<b>Previous Transfers (March 31 - April 24, 2020)</b>			<b>\$ 59,119,645</b>
<b>Senior Meals Delivery Program Allocation</b>			<b>\$ 25,000,000</b>
<b>Total Amount Approved</b>			<b>\$ 102,410,932</b>
<b>Total Account Funding</b>			<b>\$ 145,000,000</b>
<b>Remaining Balance</b>			<b>\$ 42,589,068</b>

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or [samantha.jew@lacity.org](mailto:samantha.jew@lacity.org).

cc: The City Council  
Office of the Mayor  
Sharon Tso, Chief Legislative Analyst  
Miguel Sangalang, Office of the Mayor  
Patricia Huber, Office of the City Administrative Officer